

AGENDA ITEM: 9

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Meeting	Budget and Performance Overview & Scrutiny Committee
Date	22 nd July 2010
Subject	Budget and Performance Overview & Scrutiny Committee Forward Work Programme 2010/11
Report of	Scrutiny Office
Summary	This report outlines the Committee's work programme during 2010/11.

Officer Contributors	None
Status (public or exempt)	Public
Wards Affected	All
Enclosures	Appendix A – Budget and Performance Overview & Scrutiny Committee Work Programme 2010/11
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1. RECOMMENDATIONS

- 1.1 That the Committee consider and comment on the items included in the 2010/11 work programme of the Budget and Performance Overview & Scrutiny Committee (Appendix A).**

2 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The Overview and Scrutiny Committees/Sub-Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.**

- 2.2 The three priority outcomes set out in the 2010/13 Corporate Plan are: –**

- **Better services with less money**
- **Sharing opportunities, sharing responsibilities**
- **A successful London suburb**

- 2.3 The Corporate Plan 2010/13 contains the following strategic objectives and performance targets that fall within the remit of the Corporate Governance Directorate and relate to Overview and Scrutiny:**

- **Improve council policy and decision making through greater involvement by non-executive members**
- **To improve the effectiveness and transparency of decision-making within the council by ensuring that Overview and Scrutiny in the year 2010/11:**
 - **Considers three decisions prior to being taken by Cabinet; and**
 - **Initiates three items of policy development.**

3. RELEVANT PREVIOUS DECISIONS

- 3.1 None.**

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.**

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:**

- **The Council's leadership role in relation to diversity and inclusiveness; and**
- **The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.**

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None in the context of this report.

7. LEGAL ISSUES

7.1 None in the context of this report.

8 CONSTITUTIONAL POWERS

8.1 The scope of the Overview and Scrutiny Committees/Sub-Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees / Sub-Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

9.1 The Budget and Performance Overview & Scrutiny Committee's Work Programme 2010/11 indicates items of business previously considered by the Committee and forthcoming items.

9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.

9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

10.1 None.

BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE
WORK PROGRAMME 2010/11

3 JUNE 2010

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter Four Performance Information	A report presenting progress against the Corporate Plan performance indicators to be considered with a different area of particular focus at each meeting.	Internal - Performance	All priorities

DECISION:

1. That the Director of Corporate Services provide to the Committee a breakdown of back office support staff by department.
2. That officers provide the Committee with information as to where the customer hotline number 4600 is currently being directing to.
3. That the Committee be provided with the number of statutory (national) indicators.
4. That the Committee be provided with the original target for CPI 64, number of affordable homes delivered, and that reporting of performance information in the future contain details of targets which had changed during the course of the year.
5. That the performance information be noted.

6. That the Committee at its September meeting receive detailed information on performance relating to rising referrals to children's social care, and household waste and recycling, in addition to a complete set of Performance Indicators.

7. That the Committee be provided with the Places Analysis Tool by e-mail.

22 JULY 2010			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Treasury Management Strategy	Scrutiny of Treasury Management Strategy	Internal – Finance	Better services with less money
Quarterly Performance Indicators	A report presenting progress against the Corporate Plan performance indicators to be considered with a different area of particular focus at each meeting.	Internal - Performance	All priorities
1 SEPTEMBER 2010			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Estates Management Strategy	To be included early in the municipal year	Internal – Commercial Services	Better services with less money
Parking Policy and	Report to include:	Internal – Parking	Better services with

Performance	<ul style="list-style-type: none"> - revenue breakdown of parking - breakdown of cost, including admin, number of attendents - number of machines broken and percentage - cost of repairing machines - cost of moving to credit card machines - number of appeals - recommendations for improvements 		less money
Quarter One Performance Information	To include specific reporting on children's social care and waste minimisation & recycling, together with an overview of performance.	Internal – Performance	Better services with less money
FUTURE MEETINGS			
INFORMATION		REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Budget and Financial Forward Plan	To receive regular reports on the Budget, Financial Forward Plan and Risk Register.	Internal - Finance	Better Services with Less Money
Budget Scrutiny	<ul style="list-style-type: none"> - Receiving a report outlining initial work towards the budget - Receiving a report on the draft budget headlines and discussing any issues arising - Reviewing the budget consultation proposals, including 	Internal – Finance	All priorities

	<p>the involvement of Scrutiny</p> <ul style="list-style-type: none"> - Reviewing the results of the consultation and the impact on budget decisions of Cabinet. 		
Quarterly Performance Information	To receive performance information reported on a quarterly basis.	Internal – Performance	Better services with less money
Scrutiny of Partnerships	To receive the Annual Report of Partnerships, and to examine Council partnerships with other organisations.	Internal – Partnerships	A successful London suburb
Draft Corporate Plan 2011/12	To consider and comment on the Draft Corporate Plan.	Assistant Chief Executive	All priorities
Barnet Homes Performance Information and Business Plan	To consider annual Barnet Homes Performance Information and Business Plan.	External – Barnet Homes	‘One Barnet’
Restructure of Human Resources	To be consider the restructure of Human Resources	Internal - Finance	Better services with less money
IS Strategy	Requested at committee, 3/3/10.	Internal – Information Systems	Better services with less money

Major Projects in Progress	To be updated on the progress of Major Projects currently operating.	Internal - Finance	Better services with less money
Cashless Operations	Report on Council moves towards cashless operations, including methods of payment	Internal – Finance	Better services with less money
Medium Term Financial Strategy	To receive the Medium Term Financial Strategy	Internal – Finance	Better services with less money

The Chairman issue regular invitations to external stakeholders to participate in discussions on relevant items where useful.

Future meeting dates:

- **1 September 2010**
- **27 October 2010**
- **25 November 2010**
- **20 December 2010**

- **27 January 2011**
- **22 February 2011**
- **5 April 2011**